



68th IPC Meeting

BULGARIA

Sofia, Metropolitan Hotel Sofia

23rd - 28th January 2018



BULLETIN # 1

Sofia September 15th 2017
Aeroclub Montana



1. Organizer

The 68th IPC Plenary Meeting will be organized by Aeroclub Montana, represented by the official IPC Delegate - Ani Stamenova and Main organizer Vesela Dzhorova.

Mobile: +359 898450264 and +359 898 450611

E-mails: info@dropzone.bg , office@avalonskydive.com

2. Venue for meetings

The Plenary meetings will be held in Metropolitan Hotel Sofia. An independent 4-star business hotel, Metropolitan Hotel Sofia is strategically located close to Sofia Airport, Business Park Sofia, Megapark, European Trade Center, Capital Fort, Shopping center "The Mall" and International Expo Center.

<http://metropolitanhotelsofia.com>

The hotel has 10 conference rooms, 201 rooms and suites, Restaurant, Met Bar, Relax center, Parking. Purposely designed, fully equipped 4 conference halls and 6 meeting rooms are available for all the conference days.

The big conference room, to be used as the **main meeting room** for the event, has up to 200 seats and up to 150 seats in classroom layout. The room is equipped with Inbuilt sound system, amplifier, Wi-Fi microphone, Electric roll front projection screen , Video projector , Flip-chart, flip-chart paper and markers.

There are **additional meeting rooms** with enough space to accommodate up to 15 participants. All of these are available 24/7 without time limitations of any sort, throughout the entire duration of the plenary meeting.

The **technical workroom** is sufficiently equipped with computers (incl. needed software as stated in the regulations), printers and a working Internet connection.

All meeting rooms, as well as the technical room, will be available 24/7 without any time constraints or limitations.

For the breaks and meals, the hotel offers a spacious restaurant (250 seats).

There will be an information board at the reception desk.

3. Dates

Arrival: Tuesday, January 23rd 2018

Departure: Sunday, January 28th 2018



4. Entry fees

The registration fees come in three options ó for a single room; for a double room; and for an accompanying person. You can find them listed below, followed by a detailed explanation of what is included in the fee:

Whole Meeting:

- Single room: þ700
- Double room: þ620
- Accompanying person: þ500 (only in double room)

The **fees** are per person, in EUR. The fee includes:

- accommodation for five nights (from January 23th up until and including January 27th),
- buffet meals (from dinner on arrival day ó Jan 23th, up to and including lunch on departure day ó Jan 28th; two coffee breaks per day and Gala dinner on the 27th are also included)
- use of all hotel facilities ó Wi-Fi, gym.
- transportation from and to Sofia Airport

IPC Plenary Meeting only:

- Single room: þ320
- Double room: þ260
- Accompanying person: þ 260 (only in double room)

The **fees** are per person, in EUR. The fee includes:

- accommodation for two nights (from January 26th up until and including January 27th),
- buffet meals (from dinner on arrival day ó Jan 26th, up to and including lunch on departure day ó Jan 28th); two coffee breaks per day and Gala dinner on the 27th are also included)
- use of all hotel facilities ó Wi-Fi, gym.
- transportation from and to Sofia Airport

Extra nights before and/or after:

- Single room: þ80
- Double room: þ55

The **fees** are per person, in EUR.

5. Arrival and departure

All participants will be picked up from Sofia Airport and transported to the hotel, as well as taken to the airport on their departure day.

Please send us your arrival and departure times once you have booked your tickets, so we can arrange transport to the hotel. All information should be send only to the organizers e-mails.



6. Staff

You will already encounter some of our staff and members upon your arrival at Sofia Airport. Additional members will be waiting for you at the reception desk of the hotel and will be available on the site of the Plenary at all times.

7. Payment information

Payment deadline: December 10th, 2017
Fee for late payment: 50.- Euro
Payment methods: Bank transfers, no credit cards accepted

Payment details:

Bank name: First Investment Bank
Bank address: bul. "3th March" 74, Montana
SWIFT: FINVBGSF
IBAN: BG22FINV91501216431237
BENEFICIARY: Aeroclub Montana

Reason for payment: IPC Meeting 2018

Bank charges (fees) must be paid by the corresponding NAC, respectively by the payer.

8. Registration form

Deadline for registration form: November 20th, 2017
Registration form can be found at the end of this Bulletin.
Please send the registration form **ONLY** to info@dropzone.bg and/or office@avalonskydive.com

9. Tourism info

For hosting the IPC Meeting we have chosen the Capital of Bulgaria - Sofia, which will be and the "European Capital of Sport" in 2018. Founded thousands of years ago, today the city continues to develop as the country's cultural and economic center. At present, the city has a population of 1,250,000. Sofia has an area of 492 km². It is situated in western Bulgaria, at the northern foot of the [Vitosha](#) mountain, in the [Sofia Valley](#) that is surrounded by the [Balkan mountains](#) to the north. The valley has an average altitude of 550 metres (1,800 ft). Unlike most European capitals, Sofia does not have any large rivers or bridges, but is surrounded by comparatively high mountains on all sides. With its developing infrastructure and strategic location, Sofia is a major hub for international railway and automobile transport. [Public transport](#) is well-developed with [bus](#), [tram](#), [trolleybus](#) network lines running in all areas of the city. The Sofia Metro includes three lines with a total of 63 stations and connects Sofia Airport with the major point in the whole town.

If you have any further questions, please do not hesitate to contact us at any time.

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Registration Form
IPC Meeting 2018
Bulgaria, Metropolitan Hotel Sofia

Last name:	
First name:	
National Aeroclub:	
Accompanying people (names):	

Contact details

Address:	
City, postal code:	
Telephone/mobile:	
Email:	

Accommodation and transport

Room type:	
Share room with:	
Meal preferences:	
Arrival date and time:	
Departure date and time:	
Travelling by:	
Anything else we should know?	

Thank you for filling out the registration form (hand written not preferred)!

Please send it to office@avalonsydiver.com and/or info@dropzone.bg by 20.11.2017.

